

JOB DESCRIPTION

Lower School Teacher



CHERRY HILLS
CHRISTIAN SCHOOL

The Lower School Teacher is committed to honoring Christ by preparing students to live fully for God in a rapidly changing world, knowing they are His masterpieces, uniquely designed for His purpose. The Teacher ensures that the classroom learning environment is Christian-based, nurturing, wholesome and loving.

Cherry Hills Christian School awakens the educational experience by preparing students to live fully for God in a rapidly changing world, knowing they are His masterpieces, uniquely designed for His purpose. Fully Known, Fully Loved, Fully His...Heart, Soul, Mind, Strength.

RESPONSIBILITIES

Model a Growing and Vibrant Relationship with Christ

- Pursue full devotion to Christ and live the life we are inviting others to live.
- Manifest the fruit of the Spirit in work habits and relationships.
- Pursue spiritual growth through community and daily devotions.
- Embody other-centered, servant-leadership in all interactions.

Demonstrate Commitment to Cherry Hills Christian School

- Be an active, engaged member of the school community.
- Attend and serve at school-wide, all-hands-on-deck events (Examples: Meet & Greet, Back to School Night, etc.)
- Accept and uphold CHC's Essentials of Faith

Efficiently Work with and Lead Alongside other Grade Level Teachers

- Connect relationally with children and families in all interactions.
- Teacher will provide classroom instruction in Grades K-5th.
- Reflects the purpose of the school which is to honor Christ in every class and in every activity and integrates Biblical principles and perspectives throughout all curriculums.
- Plan broadly alongside grade-level teams for the quarter and semester and incorporate a program of study that meets the individual needs, interests and abilities of students.
- Utilize valid teaching techniques to achieve curriculum goals within the framework of the school's Mission.
- Employ a variety of instructional aids, methods and materials that will provide for creative teaching to reach the whole child: spiritual, mental, physical, social and emotional.
- Keep proper discipline in the classroom to maintain a good learning environment.
- Maintain regular and accurate attendance and grade records to meet the demands for a comprehensive knowledge of each student's progress.
- Understand and implement all building emergency procedures.

Cultivate Positive Relationships with Children and Families

- Connect relationally with children and families in all interactions.
- Develop and maintain rapport with students and parents.
- Represent Cherry Hills Christian in a favorable and professional manner.
- Assess the learning of students on a regular basis and provide progress reports as required.
- Keep students, parents and the Director of Lower School adequately informed of progress or deficiencies and give sufficient notices of failure.
- Ensures accurate and timely response to communication requests.
- Respect professional ethics that require confidentiality concerning the sharing of information about children, parents or staff
- Pray for the children and families you serve.

Ensure Accurate, Timely Response to Communication Requests (Phone or Email)

Lower School Teacher

- Manage email, voicemail, and communication requests in a timely, thorough manner.
- Build trust by maintaining confidence of information.
- Respond to all communication with professionalism, discretion, and a service orientation.

Other Administrative Responsibilities

- Is knowledgeable of Cherry Hills Christian policies and procedures to assist with day-to-day operations.
- Assists in overseeing the maintenance of a clean, safe environment for school operations.
- Help staff, students and volunteers' function efficiently and effectively.
- Understand supervision and how to lead in a positive manner.

Demonstrate a Commitment to Growth

- Receive and apply training and development from the Head of School and other professional development opportunities.
- Attends department and all-staff meetings
- Demonstrate teachability and receptiveness to feedback.

Model Servant Leadership and Exhibit a Helpful, Joyful Attitude

Perform Other Duties and Tasks as Assigned

SPIRITUAL GIFTS

God equips every Christ-follower with spiritual gifts to serve and strengthen the body of Christ and to partner with Him in the advancement of His kingdom.

The following spiritual gifts are recommended for this role: Service, Administration and Mercy

QUALIFICATIONS

- Must have a strong and growing relationship with Jesus Christ and it should be evident in both the personal and professional life.
- Must agree to the mission statement, values, and faith statement.

Lower School Teacher



- Must be able to uphold and support the mission statement, values, and faith statement.
- Must be able to pass a criminal background check.
- Professional attitude and appearance
- Holds a bachelor's degree from an accredited college or university.
- Advanced degree preferred.
- Current ACSI and/or State Teaching Certification in Elementary Education
- Willingness to pursue higher education and continue progress in career development.
- Current CPR certification or willing to obtain
- Must have a flexible attitude with a servant's heart.
- Physical requirements may include walking, standing, bending, lifting

POSITION TYPE: Full-time, Exempt

HOURS PER WEEK: 40 (follows school calendar)

SUPERVISOR: Director of Lower School

SALARY RANGE: \$52,000 - \$94,000 (based on qualifications and experience)

BENEFITS: Medical, Dental, Vision, 403(b), PTO, Sick time